

March 19, 2019

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson present. Chairman Stengel called the meeting to order. Motion by Mach and seconded by Buttke to approve the minutes of the March 5, 2019 meeting. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda. Motion carried 5-0.

The Chairman called for public comment. No one offered any comment.

The Auditor's account with the Treasurer for the month of February was noted.

### **AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER**

To the Honorable Board of County Commissioners,  
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of February, 2019

Cash on Hand	\$1,606.01
Checks in Treasurer's possession less than 3 days	\$25,796.41
Cash Items	\$0.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$27,402.42</b>

#### RECONCILED CHECKING

First Bank & Trust	\$9,000.19
Interest	\$0.00
Credit Card Transactions/TIF Fee	\$1,650.40
First Bank & Trust (Svgs)	\$4,931,904.00

#### CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$351,081.54

<b>TOTAL CASH ASSETS</b>	<b>\$5,321,038.55</b>
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#### GENERAL LEDGER CASH BALANCES:

General	\$2,183,148.90
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$463,780.82
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$123.19
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00

TIF Northern Lights	\$351,081.54
Trust & Agency (schools 356,696.11, twps 21,897.26, city/town 60,313.02)	\$822,299.10

**TOTAL GENERAL LEDGER CASH** **\$5,321,038.55**

Dated this 8th day of March, 2019  
 Karen M. Layher  
 County Auditor

The Register of Deeds fees for the month of February were \$8,945.00, the Clerk of Courts fees for the month of February were \$11,506.24 and the Sheriff Fees for the month of February were \$6,479.98 with \$2,889.49 receipted into the General Fund.

**Highway:** The Commission extended a thank you to Kerwin and the highway staff for their good work over the winter to keep the roads opened and for their continued effort during the spring thaw.

**Bridges:** Supt Schultz presented the bids that were opened on March 13 for the three bridge preservation grant projects. The following bids were reviewed by Mark Junker with Banner Associates for any discrepancies and were determined to be in compliance with the bid specs. Motion by Tostenson and seconded by Buttke to accept the Alternate A bid from Sioux Falls Civil Constructors for \$736,023.52 upon the SDDOT concurring with the bid. Motion carried 5-0.

Bidder	Total of 3 bridges with Alternate A	Total of 3 bridges with Alternate B
Sioux Falls Civil Constructors	\$736,023.54	\$853,721.83
Industrial Builders	\$969,563.51	\$1,072,269.51
PCiRoads, LLC	\$1,052,272.80	\$1,195,972.80

**Travel:** Motion by Buttke and seconded by Street to approve travel expenses for 4-H Advisor Sara Koepke to attend Spring Conference in Pierre, State 4-H Horse Show and the State Fair in Huron. Motion carried 5-0. Motion by Mach and seconded by Buttke to approve expenses for Commissioner Tostenson to attend New Officials workshop in Pierre. Motion carried 5-0.

**County Assistance:** Motion by Tostenson and seconded by Mach to deny case PR 2019-03. Motion carried 5-0. Motion by Buttke and seconded by Street to deny case PR 2019-04. Motion carried 5-0.

**EM:** Manager Kevin Schuelke reported on the snow and rain received last week. The current snow pact indicates 6.51 inches of moisture which is comparable to the snow pack moisture of 7.5 inches for the year of 1997. Milbank's total accumulated snowfall currently is 76.2 inches. Kevin reported surrounding

counties are passing or considering passing a disaster declaration depending on their county's circumstances. The advice from the EM Regional Office is to wait until next meeting on a disaster declaration. Flooding will depend on the temperatures over the next week. The Commission suggested an ad be placed in the newspaper to remind area residents to not go around any road barricades or go through water running across roads for safety reasons. Find an alternate route.

**Cash Transfers:** Motion by Street and seconded by Buttke to approve the cash transfers as per the 2019 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	#226 EM Fund	40,000
101 General	#766 Law Library Fund	4,100

**Land Lease:** The land lease sale was held at 9:15 AM and the following bids were received:

1. S ½ NE ¼ of 8-120-51 (40 Acres) Mazeppa Twp. The lease will be offered to John Moes who has leased the land in prior years for \$40 per acre.
2. Part of the NW ¼ NW ¼ 33-120-47 (About 15 Acres) Alban Twp. leased to Mielitz Brothers for \$600.00.

**Consent:** Motion by Mach and seconded by Street to approve the consent agenda. Motion carried 5-0.

1. Declare surplus a Deskjet 5550 from the VSO inventory, fixed asset number 08678
2. Declare surplus a Deskjet 6540 from the DOE inventory, fixed asset number 09085
3. Approve hiring of Stephanie Pauli as Deputy Auditor effective March 25 at \$16.85 per hour

**Sheriff:** Britany Folk, Sheriff's Administrative Assistant, presented the February statistics. Average Daily inmate population 2.35; Number of bookings 12; Work release money collected \$480.00; 24/7 Preliminary Breath Test (PBT) fees collected \$447.00; SCRAM (alcohol detecting bracelet) fees collected \$372.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 270; Accidents investigated 10; Civil papers served 107; Cumulative miles traveled 6,881; 911 calls responded to (including Milbank) 71. **Travel:** Motion by Buttke and seconded by Tostenson to approve travel expenses for Sheriff Owen to attend spring conference in Deadwood. Motion carried 5-0. **Vehicle:** Brittany reported Sheriff Owen had cancelled the order for the Dodge Ram pickup from Nelson Auto Center because Chrysler is waiting on the emissions certification to be completed before

production on the police vehicles are started. Sheriff Owen is requesting approval to order a Chevy Silverado police package from the SD State Bid List for \$30,999.00. Delivery date is estimated to be July. Motion by Mach and seconded by Buttke to approve Sheriff Owen canceling in writing the pickup order from Nelson Auto. Motion carried 5-0. Motion by Mach and seconded by Street to approve ordering the 2019 Chevy Silverado from the State Bid List for \$30,999 contingent upon receiving confirmation of the canceling of the order for the Dodge Ram pickup. Motion carried 5-0.

**Unfinished Business:** Auditor Layher provided the Commission, for planning purposes, with a cost comparison on part time versus full time for the VSO position.

**New Business:** The 2020 budget meeting with departments will be July 2 and 3.

**Correspondence:** None

**Claims:** Motion by Buttke and seconded by Mach to approve the claims as presented. Motion carried 5-0. A-OX WELDING SUPPLY CO, supplies 15.87; AL'S BODY SHOP, repair 1,617.00; AUTOVALUE, parts 86.99; AVERA MCKENNAN, prisoner care 126.36; BANNER ASSOC., prof services 14,342.34; BERENS, supplies 13.04; BUREAU OF INFO & TELE, internet & email 510.75; CENTER POINT, books 131.23; CENTRAL PROGRAMS INC, books 500.39; CENTURYLINK, phone 591.77; CHS, diesel 5,040.00; COLEPAPERS, supplies 226.49; CREATIVE CO., books 340.81; D-WARE, prof service 250.00; EMERY PRATT CO., books 88.12; EQUIPMENT BLADES, parts 4,536.00; GJT, prisoner meals 215.25; GRANT CO HISTORICAL SOCIETY, allocation 5,000.00; GRANT-ROBERTS RURAL WATER, water 36.40; HARTMAN'S, prisoner meals 232.72; INGRAM LIBRARY SERVICES, books & AV 738.86; INTER-LAKES COMM ACT, worker 2,337.17; ISTATE TRUCK CENTER, parts 35.28; KIBBLE EQUIPMENT, parts 27.40; LABOLT DEVELOPMENT, lib internet 80.00; LEWIS FAMILY DRUG, supplies 20.93; LINCOLN CO AUDITOR, prof services 563.79; MCLEOD'S, supplies 84.56; MICROFILM IMAGING, rent 472.00; MICROMARKETING, DVDs 111.96; MIDAMERICA BOOKS, books 205.45; MILBANK AREA HOSPITAL, BLAB 642.00; MILBANK AUTO PARTS, supplies 1,271.61; NATIONAL SHERIFFS ASSOC, dues 60.00; NORTHWESTERN ENERGY, nat gas 2,390.23; OTTER TAIL POWER, electricity 6,248.56; PCMG, supplies 378.00; QUICK PRO LUBE, oil change 92.96; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RDO EQUIPMENT, supplies 378.00; RELX, on line charges 727.00; RUNNINGS, parts

444.90; SCANTRON, prof services 146.71; SD ATTORNEY GENERAL, SCRAM fees 519.00; SD DEPT OF HEALTH, BLAB 450.00; SD SHERIFF'S ASSN, registration 85.00; SDACES, dues 45.00; SDAE4-HP, registration 55.00; SDSU-COOP EXTENSION, registration 40.00; SEEHAFFER HARDWARE, supplies 23.36; THE SHOP, prof services 100.00; ST WILLIAMS, prisoner laundry 103.50; STAR LAUNDRY, prof services 71.25; STATE OF SD, supplies 29.00; STURDEVANTS, parts 22.67; TECH ONE, supplies 150.00; TRAPP PLUMBING, repair 84.66; TWIN VALLEY TIRE, oil change 53.87; UPI, diesel fuel 12,292.17; VALLEY OFFICE PRODUCTS, supplies 865.43; VALLEY SHOPPER, publishing 138.36; VERIZON, hotspot 38.52; WHETSTONE HOME CENTER, supplies 192.13; WHETSTONE VALLEY ELECTRIC, elect 1,215.33; WILLIAM E. COESTER, prof services 50.00; XEROX, copier rent 571.02; SD DEPT OF REVENUE, sales & use tax 38.65; SDACO, ROD Modernization fee 262.00. TOTAL: \$68,950.78.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be April 2, 9 (Equalization) and 16, 2019 at 8 AM. Motion by Buttke seconded by Mach to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Doug Stengel, Chairman, Grant County Comm.